

# GAUHATI UNIVERSITY



Form No:

## CORRECTION APPLICATION FORM

M.A./M.Sc./M.Com./MBA/LLM/BE/B.Sc./B.Arch/LLB/  
M.Tech/B.Tech/BBA/BCA/B.Sc-IT/B.Sc-Micro and Others

Only for branch use

Received no:

Date:

To,  
The Controller of Examinations,  
(Through the Head of Department/Principal)  
College/Department .....

Subject ..... Date: .....

Sir,

I undersigned fervently request you do the needful in of the subject mentioned below.  
Put [ ✓ ] wherever applicable

- |  |                          |
|--|--------------------------|
| 1. Withheld result declares.                         | <input type="checkbox"/> |
| 2. W1 withheld removed after clearing all semesters. | <input type="checkbox"/> |
| 3. Marks sheet/Grade sheet not received.             | <input type="checkbox"/> |
| 4. Absent paper delete                               | <input type="checkbox"/> |
| 5. Name correction                                   | <input type="checkbox"/> |
| 6. SGPA/CGPA correction                              | <input type="checkbox"/> |
| 7. Issue of Duplicate Grade sheet/ Marks sheet       | <input type="checkbox"/> |
| 8. Absent in appeared paper(paper code) _____        | <input type="checkbox"/> |
| 9. Others _____                                      | <input type="checkbox"/> |

Processing Software ( ✓ )

1. guportal.in[IUMS]	<input type="checkbox"/>
2. onlinegu.in	<input type="checkbox"/>
3. Samarth	<input type="checkbox"/>

Name of the Student	Roll No	Subject	Sem	Exam.year
College/Department Name:		Contact No -		
Registration No/Samarth Enrollment No		Email ID -		
Present Address .....				

Signature of the Student

**Forwarded and Recommended**

Principal/HoD with Seal & Signature

Document to enclosed : (Please tick ✓ )

- |   |   |
|---|---|
| • Xerox Copy of all Grade Sheets/Marks Sheets <input type="checkbox"/>                  | ● Xerox Copy of Admit card <input type="checkbox"/>                     |
| • Xerox Copy of Registration Certificate <input type="checkbox"/>                       | ● Xerox Copy of Top sheet and attendance sheet <input type="checkbox"/> |
| • Payment receipt in case of duplicate Marks Sheet/Grade sheet <input type="checkbox"/> |   |

Office/ Branch Note	Note (Processing software)
	Job No: _____ Date: _____